

## ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

(Including Diking Improvement District #4)

### JUNE 2, 2014

10:00 a.m. Regular Meeting

### JUNE 4, 2014 WORK SESSION - CANCELLED

9:00 a.m. Work Session with Individual Departments and Elected Officials

Location (Unless otherwise noted): Board of County Commissioners Hearing Room (Room 102B Basement), Island County Annex Bldg., 1 NE 6<sup>th</sup> Street, Coupeville, WA

[\[CLICK HERE for Internet link to Island County Coupeville Campus Map & Contact Guide\]](#)

### MEETING AGENDA - JUNE 2, 2014

#### **10:00 a.m. Convene Regular Meeting** -- Pledge of Allegiance



*Welcome to the Board of County Commissioners meeting. The Board values your input and ideas, and sets aside a time called "Public Input or Comments." A "Public Hearing" or "Public Meeting" will begin no sooner than the time shown. Occasionally, items do not make this agenda in time, but are added just prior to the meeting at the discretion of the Chair. This separate "Chair's Agenda" will be addressed as the schedule permits.*

#### **10:00 a.m. Public Input or Comments**



*This is time set aside for members of the public to speak to the Board about subjects of concern or interest, or items on the agenda. Comments on matters scheduled for Public Hearing will be taken at the time shown on the agenda. The Board will take all information under advisement, but generally will not take any action unless it is emergent in nature. To ensure your comments are recorded properly, please state your name and address clearly into the microphone. Please limit your comments to 2 minutes.*

#### **Consent Agenda**



*[Consent Agenda items will be considered together and will be approved on a single motion typically without discussion. The items proposed for the Consent Agenda are considered to be routine and public comment or inquiries are not anticipated. Any item on the Consent Agenda will be moved to the Regular Agenda upon request from any Board Member prior to or during the Board meeting. An item moved to the Regular Agenda will be considered after the Consent Agenda.]*

- 1) Approve pre-audited vouchers, warrants, electronic funds transfers and payroll  
- 2) Approve Minutes from previous meeting(s):   Work Session: 4/16/14  
  Regular Sessions: 4/7, 4/14, 4/21, 4/28/14  
  Special Sessions: 4/11 and 4/15/14

#### Assessor





- 3) Resolution C-57-14 Authorizing Classifying Timberland as Designated Forest Land in Island County. In an effort to reduce administration of two forest exemption programs, the 2014 Legislature passed and the Governor signed into law SB 6180 that offers Counties a merger option that combines the timber land designation with the designated forest land program  

#### Budget



- 4) Interlocal Agreement with the Port District of South Whidbey Island. This agreement funded by Rural County Economic Development Funds provides funding for the South Whidbey Harbor Passenger Ferry Mooring. Amount: \$130,000 (RM-BUD-2014-106)  

## ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS



### Meeting Agenda - June 2, 2014

- 5) Schedule Public Hearing: Resolution C-58-14 Amending the 2014 Budget. The proposed resolution adjusts the 2014 Budget to recognize unforeseen changes in revenues and expenditures that have occurred since adoption of the County's annual budget. Date and time: June 16, 2014 at 10:15 a.m.  
- 6) Schedule Public Hearing: Ordinance C-59-14 Amending Island County Code Chapter 2.29 to increase the minimum threshold for competitive solicitation and to revise the contract review procedures for service contracts. Date and time: June 16, 2014 at 10:15 a.m.  





#### Enhanced 911

- 7) 911 Excise Tax Amended Agreement with WA State Department of Revenue to update the existing agreement for collection and distribution of E911 phone taxes to now also include collection of E911 taxes on prepaid cell phones as per RCW 82.14B (RM-BOCC-2014-125)  













#### GSA

- 8) Hayfield Lease with 3 Sisters Cattle Company, LLC. This lease for 38 acres between Scenic Heights and Balda Roads allows 3 Sisters Cattle Company, LLC to continue farming on the property and maintaining it as a wildlife habitat. Amount: \$3,001.54 annually including leasehold tax (RM-GSA-2014-124)  

#### Human Resources

- 9) Job Requisition No. 038-14 – Human Services Outreach Mental Health Specialist  
- 10) Resolution C-60-14 Revising Personnel Policies and Procedures Manual Policy 2.01.026, Religious Holidays  



#### Human Services

- 11) Contract Amendment 1 with Housing Authority of Island County to allow change in terms to contract funding for purchase of property for Sunny View Village. Contract No. HS-37-14; Contract Amendment Amount: \$0 (RM-HS-2014-146)  
- 12) Contract Amendment 1 with Housing Authority of Island County to allow change in terms to contract funding for purchase of property for Sunny View Village. Contract No. HS-38-14; Amount: \$0 (RM-HS-2014-144)  
- 13) Contract with Housing Authority of Island County, a recordable Consent and Amendment Agreement regarding the County's consent to the change in terms to Contract Nos. HS-37-14 and HS-38-14 for Sunny View Village, as required by lender. Contract No. HS-39-14; Contract Amount: \$0 (RM-HS-2014-143)  
- 14) Contract with Housing Authority of Island County, a Priority and Subordination Agreement regarding the secured interests each lender or grantee will have in the property upon which Sunny View Village will be built. Contract No. HS-40-14; Contract Amount: \$0 (RM-HS-2014-155)  
- 15) Interlocal Agreement with the City of Oak Harbor and Oak Harbor Police Department outlining implementation of liquor compliance checks within the City of Oak Harbor. Contract No. HS-35-14; WA State Department of Social and Health Services (DSHS) Law Enforcement Partnership Grant in the amount of \$2,500 (RM-HS-2014-114)  
- 16) Contract Amendment 1 with WA Initiative for Supported Employment changing reimbursement rate from \$115 to \$120 per unit. Contract No. HS-45-13(1); Amount: \$0 (RM-HS-2014-134)  



## ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

### Meeting Agenda - June 2, 2014

#### Planning & Community Development

























- 17) Schedule Public Hearing: 386/13 PBRs. Applicants Philip Groening and Cynthia Smith are requesting that 10.7 of 14.83 acres of property on south Whidbey Island be admitted into the Public Benefit Rating System current use taxation program. The Planning Department is recommending approval of 5 PBRs points for a current use valuation at 80% of the market value. Date and time: June 16, 2014 at 10:15 a.m.  

#### Public Health

- 18) Contract Amendment 14 with WA State Department of Health – Consolidated Contract. Amendment provides additional funding to Public Health Programs: SNAP-ED, On-Site Sewage Systems, and reduces funding to the Office of Drinking Water Group-A Program for sanitary surveys and technical support. Contract No. C16886; Amendment Amount: \$49,091 (RM-HLTH-2014-131)  

#### Public Works







##### County Roads

- 19) Bid Award – East Camano Dr./Elger Bay Rd/Monticello Dr. Intersection Improvements; CRP 12-05, JL 01080-0003; Award to SRV Construction, Inc. Amount: \$507,576.60  
- 20) Resolution C-61-14 (R-21-14) Surplus of County Property – 1997 Ford Taurus Sedan Equipment No. 9  
- 21) Purchase Order No. 9600 – Karmart; 2014 Volkswagen Jetta SE; Purchase off State Contract No. 03513. Amount: \$27,787.52 (incl. WSST) (RM-PW-2014-135) (PW-1420-062)  
- 22) Resolution C-62-14 (R-22-14) Surplus of County Property – 1997 Ford Taurus Sedan Equipment No. 24  
- 23) Purchase Order No. 10351 – Bud Clary Chevrolet, Inc.; Dodge RAM 1500 4WD Crew Cab Pickup; Purchase off State Contract No. 03813. Amount: \$38,585.12 (incl. WSST); (RM-PW-2014-146)(PW1420-064)  
- 24) Resolution C-63-14 (R-23-14) Initiating a County Road Project Designated as CRP 14-03, JL No. 0117-0104 and 0204; 2014 County-wide Federal Aid Roadway Preservation HMA Overlays  
- 25) Local Agency Federal Aid Prospectus – WA State Department of Transportation; Project Proposal for CRP 14-03 – paving qualifying Federally classified collector/arterial roads on Whidbey Island  
- 26) Local Agency Agreement – WA State Department of Transportation; CRP 14-03, JL No. 0117-0104 and 0204; 2014 Countywide Fed-Aid Roadway Preservation. Amount: \$476,647 (State-\$412,299/County-\$64,348) (RM-PW-2014-137) (PW-1420-069)  
- 27) Local Agency Agreement – WA State Department of Transportation; South Whidbey Bicycle Tour Route Establishment. Amount: \$20,500 (\$20,000/Federal; \$500/County) (RM-PW-2014-151) (PW-1420-075)  
- 28) Agreement – County Road Administration Board (CRAB); Rural Arterial Program (RAP) Project Agreement for Construction Proposal; Boon Road. Amount: \$861,921 (RM-PW-2014-127) (PW-1420-063)  
- 29) Contract/Contract Bond – SRV Construction, Inc.; Hastie Lake Road/Zylstra Road Intersection Improvements – Whidbey Island; CRP 09-06, JL 00439; \$780,255.25 (RM-PW-2014-122) (PW-1420-061)  
- 30) Contract/Contract Bond – CEMEX Construction Materials Pacific, LLC aka Cemex, Inc.; 2014 Camano Island HMA Overlays; CRP 14-01, JL 01112-1002. Amount: \$579,860.50 (RM-PW-2014-152)(PW-1420-074)  

## ISLAND COUNTY BOARD OF COUNTY COMMISSIONERS

### Meeting Agenda - June 2, 2014

#### Public Works Division

- 31) Amendment No. 1 – Department of Enterprise Services; Adult Jail HVAC and County Wide Energy Upgrades; PWP 13-03; Authorizes project design and construction, establishes DES Management fee. (RM-PW-2014-33)(PW-1320-158)  
- 32) Agreement – Department of Enterprise Services; Adult Jail HVAC and County Wide Energy Upgrades; PWP 13-03; Funding Approval – Authorization No. 2013-116GA(1); Design & Implementation of Energy Conservation Measures; \$336,427.04 (RM-PW-2014-41) (PW-1320-157)  
- 33) Agreement - Department of Enterprise Services; Adult Jail HVAC & County Wide Energy Upgrades; PWP 13-03; Funding Approval – Authorization No. 2013-116G(1-1); Energy Services Company Contract; \$1,076,448.96 (RM-PW-2014-41) (PW-1320-157)  



#### Regular Agenda

*[Items listed under this portion of the Agenda are typically considered separately.]*

#### Public Hearings

*[A Public Hearing will begin no sooner than the time shown.]*

#### Public Works

- 34) 10:15 a.m. Public Hearing: Petition to Open Unopened County Road Right-of-Way known as Harding Avenue – Petition to open a portion of unopened County Road right-of-way known as Harding Avenue located in Section 25, Township29N, Range 3 East; Petitioner: Olaf Thorsen  

#### Commissioners Comments & Announcements

*[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls, or otherwise be of interest to the Board of County Commissioners.]*

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**June 4, 2014 @ 9:00 a.m.**

#### **WORK SESSION - CANCELLED**

**WORK SESSIONS** with individual Departments and Elected Officials. Work Sessions are a public meeting which provides an opportunity in an information workshop format for the Board to review in detail ongoing issues with individual departments and elected officials. This time is also used for the Board to meet with other agencies, committees and groups to discuss specific topics of mutual interest. Items are typically first reviewed at Work Sessions before being scheduled on the agenda for the Board's regular business meetings held on Mondays.

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Debbie Thompson, Clerk of the Board of County Commissioners (360) 679-7385

NOTICE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event: (360) 678-7919 from North Whidbey; (360) 629-4522 Ext. #7919 from Camano Island; or (360) 321-5111 Ext. #7919 from South Whidbey
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